



Past President

Responsibilities

1. Arrange for the printing and updating of documents for the organization.
2. Represent CARS+ as requested by the President.
3. Assist President in selecting gifts for the Board of Directors.
4. Serve as Parliamentarian.
5. Serve as advisor to the Board of Directors in writing and/or soliciting contributions to the Newsletter.
6. Coordinate and maintain annual update of CARS+ Resources/Publications.
7. Serve as Board liaison to committees as directed by the President.
8. Oversee update of Board Handbook as needed.
9. Prepare written report for Board meetings.